

WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED
(A Govt. of West Bengal Enterprise)

Mini- Micro Hydel Division
Administrative Building, 2nd Floor, Dowhill Road,
P.O. Kurseong, Dist. Darjeeling, Pin-734203.

Email id: de.mmhd@wbasedcl.in, deemmhd@gmail.com

Ph: (0354) 2344466 FAX: 0354-2344456, Mobile : +91-8900794055/8145720057

Memo.No. DE(E)/MMHD/TENDER/EM/

Date: /04/ 2023

To

TENDER NOTICE NO. : DE (E)/MMHD/EM/Fire Ext./2023-24/02 Dated: 18.04.2023

The Divisional Engineer (Elect), Mini Micro Hydel Division, WBSEDCL, 2nd Floor, Administrative Building, Near Kurseong Municipality Office, Dowhill Road, Kurseong-734203, Dist. Darjeeling (West Bengal) for and on behalf of WBSEDCL invites sealed tenders from the reputed, experienced and financially sound Indian firms for the work of "Refilling of existing Fire Extinguishers of MKHP, LRHP, RHP, Fazi, Sidrapong Hydel Power Station, store and the office of Mini-Micro Hydel Division, WBSEDCL, Kurseong."

Sl. No.	Description of Work	Time of completion of the job
1.	"Refilling of existing Fire Extinguishers of MKHP, LRHP, RHP, Fazi, Sidrapong Hydel Power Station, store and the office of Mini-Micro Hydel Division, WBSEDCL, Kurseong." as per Price Schedule in ANNEXURE-A.	15 (Fifteen) Days

- The bidder shall have PAN, PT clearance certificate and GST registration number if applicable, in respect of his firm and required to be furnished as and when asked for during the process.
- Location:** Mini Micro Hydel Division, WBSEDCL, Kurseong.
- Period of Contract:** 15(Fifteen) days from the date of placement of Letter of Award.
- Bid Guarantee(Earnest Money Deposit):** The bid must be accompanied by earnest money deposit(EMD) of Rs. 2,117.00/- (Rupees Two Thousand and One Hundred Seventeen only) as bid guarantee failing which the bid shall be non-responsive and hence rejected. Bid Guarantee shall be submitted in a separate envelope in either by Crossed Demand Draft or by bankers cheque for Rs. 2,117.00/- (Rupees Two Thousand and One Hundred Seventeen only) and in favour of "WEST BENGAL STATE ELECTRICITY DISTRIBUTION COMPANY LIMITED" on any scheduled nationalised bank in India & payable at Kurseong/Siliguri/Darjeeling (SBI A/C No. 30152199473).
- Price of Bid Document:** Rs. 295.00 (Two Hundred Ninety Five) only (Non Refundable) inclusive of GST @ 18%. The change in the rate of GST shall have to be taken care of at the time of submission of the price of tender document. Bid documents will be sold on production of letter (in duplicate) in printed letterhead expressing interest for participation in the tender and authorizing the person (with attestation of his signature) for purchase of the same and upon payment of price for bid document.
- Validity of Bid:** The Bid shall remain valid for a period of 120 days from the date of opening of bid.

Registered Office : "VidyutBhavan", Bidhannagar, Block-DJ, Sector-II, Kolkata-700091 CIN No. U40109WB2007SGC113473

Website : www.wbasedcl.in

WBSEDCL

7. Issuance of bid documents will not be construed to mean that such bidders are automatically considered qualified. Tender document will not sent by post. WBSEDCL reserves the right to reject any bid or part thereof or all bids received at its discretion without assigning any reason whatsoever.
8. **The schedule of notice, sale, submission and opening of tender:**

i) **Notice inviting Tender [NIT]:** DE (E)/MMHD/EM/Fire Ext./2023-24/02 Dated: 18.04.2023

ii) **Place, date & time for Sale of Tender Document :** O/o the Divisional Engineer (Elect),
WBSEDCL, MMHD, Administrative Building,
2nd floor, near Kurseong Municipality Office,
Dowhill Road, P.O.-Kurseong, Pin-734203,
Dist.-Darjeeling, West Bengal.

18/04/2023 to 27/04/2023
[10:30AM to 01:30PM]

iii) **Last date for submission of Pre-bid queries, if any :** 27/04/2023 upto 02:00PM

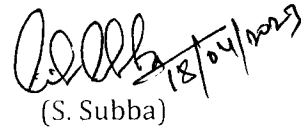
iv) **Last date and time for submission of bid :** 27/04/2023 upto 02:00PM

v) **Place, date & time for opening of bid in presence of Bidders representative :** O/o the Divisional Engineer (Elect)
WBSEDCL, MMHD, Administrative Building,
2nd floor, near Kurseong Municipality Office,
Dowhill Road, P.O.-Kurseong, Pin-734203,
Dist.-Darjeeling, West Bengal.

27/04/2023 at 03:00PM

Encl:

1. Terms & Condition - 3 pages.
2. Schedule of Work (Annexure-A) – 1 page.



(S. Subba)

Divisional Engineer (Elect)
MMHD, WBSEDCL, Kurseong.

TERMS & CONDITIONS OF CONTRACT


Terms & Conditions:

1. **Scope of Work:** The Refilling of existing Fire Extinguishers of MKHP, LRHP, RHP, Fazi, Sidrapong Hydel Power Station, store and the office of Mini-Micro Hydel Division, Kurseong as per the schedule of work in Annexure-A.
2. **Price:** The price is to be quoted as per schedule and should be net and firm inclusive of all incidental charges. The Provision of taxes & duties if any shall be governed by prevailing Govt. rules.
3. **Delivery & Demonstration:** The materials has to deliver and demonstrate to the person of all the sites within 15 (fifteen) days from the date of issuance of order.
4. **Liquidated Damage:** In the event of delay, a penalty will be imposed @ ½% per week or part thereof subject to maximum 10% of the ordered value which will be deducted from the bill.
5. **Tools & tackles:** The agency should arrange all tools & tackles required to execute the job.
6. **Payment:** 100% payment will be made after satisfactory completion of the work through A/c. payee cheque on S.B.I., Kurseong Branch, Kurseong against submission of bill, Test certificate and Guarantee certificate in triplicate to the controlling officer.
7. **Defective Materials:** If in the opinion of the Controlling Officer, any of the materials brought to the site for use are not of the quality of kind specified in the contract and /or are unfit for the works, he shall be at liberty to order the removal of the said materials and the contractor shall remove the same within 24 (Twenty four) hours after notice has been given to him and if he fails to remove them within the time, the Controlling Officer may cause them to be removed anywhere at the risk of the Contractor and any cost incurred in doing so shall be deducted from the dues to the contractor under the contract.
8. **Clearing site on completion:** On Completion of the work the Contractor shall clear away and remove from the site all constructional plant, surplus materials, rubbish and temporary work of every kind and leave the whole of the site and work clean and in good and tidy condition to the satisfaction of the Controlling Officer/ Engineer-in-charge.
9. **Safety of Materials:** The agency will be held responsible for any loss, damage caused to the material while carrying out the job and shall be liable to pay the amount of loss to be determined by joint inspection conducted by the representative of the store or Technical personnel of the department and the representative of the contractor.
10. **Refund of EMD:** In case of unsuccessful bidders, earnest money deposit will be refunded after finalisation of tender in the bank account as provided in the annexure-I (To be filled up by the bidder on bidder's own letter head). For successful bidder it will be dealt as per clause security deposit.
11. **Forfeiture of Earnest Money:** Earnest money shall be forfeited in case of following:
 - (i) If during the period of validity, the bidder withdraws its bid as whole or in part.
 - (ii) If the bidder deviates from any clarification / confirmation given by him subsequent to submission of his bid.
 - (iii) In case of successful bidder, if the bidder fails to accept LOA / Order unconditionally .
12. The contractor shall be liable against all loss, expenses or claims in connection with the accident or injury to any labour employee during execution of the work. The department shall neither be held responsible nor be liable for any compensation for any accident to any of your employee during execution of work.
13. In case the contractor discontinues the work within the contract period, the company reserves the right to get the work done by any other contractor and realize any damages and losses to the company from contractor's bills. The order may be cancelled / terminated at any point of time during the contractual period by the company without assigning any reasons whatsoever by serving 7 days' notice for unsatisfactory performance as may be observed by the Controlling Officer.
14. If during execution of the work if any damage is caused by the executing agency to any WBSEDCL's structure & equipment, such damage shall have to be repaired by them at their own cost and in proper manner as directed by the Controlling Officer.

15. Arrangement for proper accommodation, if necessary, shall have to be made & Medical Benefits to be extended to the site people by the agency at their cost.
16. **Security Money:** For the successful tenderer of the work, the earnest money deposited with the tender will be converted to form a part of security money. An additional sum of security money, if required, shall have to be deposited by the successful tenderer to constitute initial security money of 2.50 % (two point five zero percent) of ordered value. Further additional security money @ 0.50% (zero point five zero percent) from each progressive bill shall be deducted so that the total deduction together with 2.50 % (two point five zero percent) security money already taken shall constitute not less than 3 % (three percent) of the total value of works as actually done. All security money shall be refunded, either in full or part as the case may be, after the expiry of the period of maintenance (which shall be one year normally, if not otherwise mentioned in the work order) after completion of the work. This period of maintenance shall be counted from the date of completion of job.
17. **Validity period:** The entire rate should remain valid for a period of 120 days from the date of opening of tender.
18. **Guarantee Period:** The entire work shall have to be guaranteed for a period of one year from the date of completion of work. In case, there is any problem in operation of mentioned Fire Extinguisher, the same shall have to be corrected as per the requirement.
19. **Extension of time:** An extension of time without imposition of penalty, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted within the schedule date of completion by the contractor who has to establish that the extension of time required by him is not due to his fault.
(a) Causes for Extension of Time for Completion:
The tenderer may claim an extension of the Time for Completion if the work is delayed due to any of the following causes:
 - (i) Extra or additional work ordered in writing by WBSEDCL.
 - (ii) Suspension of work ordered in writing.
 - (iii) Delay by any other Contractor engaged by WBSEDCL, affecting this Contract.
 - (iv) The WBSEDCL's Risks, if any when they constitute the sole reason for the delay in completion of Works.
 - (v) Delay in hand over of site by WBSEDCL.
 - (vi) Force Majeure.The tenderer shall give notice to WBSEDCL of his intention to make a claim for an extension of time within 7 days of the occurrence of any of the above cause(s). The notice shall be followed as soon as possible by the claim with full supporting details.
20. **Force Majeure:**
 - (i) Definition of Force MajeureForce Majeure means any circumstances beyond the control of the parties, including but not limited to:
 - (a) War and other hostilities, (whether war be declared or not), invasion, act of foreign enemies, requisition or embargo.
 - (b) Rebellion, revolution, insurrection, military or usurped power and civil war.
 - (c) Ionizing radiation or contamination by radio activity from any nuclear fuel or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosives, or other hazardous properties of any explosive nuclear assembly or nuclear components thereof.
 - (d) Riot, commotion or disorder.
 - (e) Earthquake, Flood, Cyclone and such other natural disaster.
21. The tenderers may visit the site for getting an idea of detailed job involvement before quoting the rate.
22. The tenderers should contact the Divisional Engineer (Elect), MMHD, Kurseong for any further information regarding the detailed job involvement prior to submission of tender.
23. **Instructions to the tenderers:**
 - a. The Tenderers shall submit the tender documents in a sealed envelope with clear marking of "Tender Notice No." The envelope should be addressed to the Divisional Engineer (Electrical), Mini-Micro Hydel Division, 2nd Floor, Administrative Building, Near Kurseong Municipality Office, Dowhill Road, Kurseong with the address of the tenderer.

Terms & Conditions of Contract

- b. If the envelope is not sealed or marked as indicated above, the WBSEDCL would not be responsible for misplacement or premature opening of the tender.
 - c. Tender Document shall be issued after verification of relevant documents.
 - d. Transfer of tender documents purchased by / issued to one tenderer to another is not permissible.
 - e. The tenderers are to submit the tender papers in the specified tender box at the office of the Divisional Engineer (Electrical), Mini Micro Hydel Division, WBSEDCL. Tender received after due time shall not be entertained under any circumstances.
 - f. If the office happens to be closed on the last date of the receipt of the application for issue of the tender papers / receipt of the tender papers / opening of the tender papers as specified in the tender notice, the corresponding last date shall be deemed to be extended to the next working day (excluding Saturday) up to the same specified time with all other dates remaining unaltered.
 - g. Rate to be quoted against each item of the said price schedule both in figure & in words. For evaluation of the tenders, rates in totality will be considered.
 - h. Any correction in quoted rate should be duly signed by the tenderer.
 - i. Tender to be submitted in tender documents/ format etc. as supplied / sold by the WBSEDCL only.
 - j. The quantity put to tender estimate may vary up to any extent.
 - k. Rates to be quoted should be inclusive of all materials, labour, taxes (Except GST), duties etc. all complete. Variation in taxes and duties if any, during the tenure of the contract, shall be to tenderer's account.
 - l. Time is the essence of this contract. The time of completion mentioned in this NIT shall be considered as time of completion of all works. Liquidated damages clause as per Company's norms shall be effected in case of failure to complete the work within this time.
 - m. Tender sent by post shall be rejected.
 - n. The tenderer should put their signature with seal in all the pages of the tender documents.
 - o. The Company may at its discretion ask any bidder to produce the detailed price analysis for any or all items of the schedule of work, to demonstrate the internal consistency of those prices with the construction method and schedule proposed.
 - p. Any evidence of unfair trade practices including overcharging, price fixing, cartelization etc. as defined in various statutes will automatically disqualify the bidders. Formation of any cartel may lead to the cancellation of tenders with penal measures as necessary and the WBSEDCL reserve the right to take sure unilateral decision without further notice to anyone.
 - q. WBSEDCL reserves the right to reject the whole or part of this tender at its discretion without showing any reason whatsoever.
 - r. The rate should be quoted in the enclosed Price Schedule (Annex-A).
 - s. Exemption from deposition of earnest money deposit (EMD) shall not be allowed under any circumstances.
24. **Controlling Officer:** The Divisional Engineer (E), Mini-Micro Hydel Division, WBSEDCL, Kurseong.
25. **Supervising Officer:** The Assistant Engineer (M), Mini-Micro Hydel Division, WBSEDCL, Kurseong.
26. **Paying Officer:** The Assistant Manager (F&A), Mini-Micro Hydel Division, WBSEDCL, Kurseong.

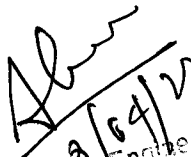

DIVISIONAL ENGINEER (ELECTRICAL)
MINI MICRO HYDEL DIVISION
W. B. S. E. D. C. L.

SIGNATURE OF THE CONTRACTOR
WITH SEAL AND DATE

SCHEDULE OF WORK

Sl. No.	Description of Work	Quantity (in Nos.)	Rate in Rs.	Total amount in Rs. (Excl. of GST)
1.	Carbon Di-oxide type fire extinguisher (CO2)-42 Kg (As per prevalent ISI specification)	04		
2.	Carbon Di-oxide type fire extinguisher (CO2)-09 Kg (As per prevalent ISI specification)	06		
3.	Carbon Di-Oxide type fire extinguisher (CO2)- 6.5 Kg (As per prevalent ISI specification)	02		
4.	Carbon Di-oxide type fire extinguisher (CO2)-4.5 Kg (As per prevalent ISI specification)	14		
5.	Carbon Di-Oxide type fire extinguisher (CO2)- 02 Kg (As per prevalent ISI specification)	02		
6.	Dry Chemical Powder type fire extinguisher -25Kg (As per prevalent ISI specification)	05		
	Grand Total in Rs. (Excl. of GST)			
	GST will be charged extra			

Amount in words:


 2/04/23
 Assistant Engineer (Mech.)
 Mini Micro Hydel Division
 WBSEDCL, Hooghly

SIGNATURE OF THE TENDERER WITH SEAL

Registered Office : "VidyutBhavan", Bidhannagar, Block-DJ, Sector-II, Kolkata-700091 CIN No. U40109WB2007SGC113473

Website : www.wbsedcl.in

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(to be filled by the bidder on bidder's own letter head)

To
The Divisional Engineer
MMHD, WBSEDCL
Administrative building
Dowhill Road
Kurseong-734203.

Sub: Refund of Earnest Money Deposit**Ref:** NIT No. DE(E)/MMHD/EM/Fire Ext./2023-24/02 dated: 18.04.2023

Dear sir,

In case my bid stands unsuccessful, please refund my EMD at my bank account as furnished below.

Name of the Bidder	
Vendor code with WBSEDCL (Desirable for quick processing)	
Address of the bidder	
Mobile No.	
Email ID	
Name of the bank	
Account No.	
IFSC code	

Dated signature with seal

***:** In case new vendor, the code may be created in WBSEDCL's website (www.wbsedcl.in) through self-service mode.

N.B: The bidders are advised to attach a cancelled cheque duly printed their name and account number.

Check box for enclosure

Ref: NIT No. DE(E)/MMHD/EM/Fire Ext./2023-24/02

Dated: 18.04.2023

SL. No.	Description	Put (√ / x)	Remarks
1	PAN card		
2	GSTIN Reg. Certificate		
3	Trade License		
4	PTCC		
5	MSME certificate-if registered		
6	Bank Draft		
7	Online bank transfer receipt		
8	Copy of NIT duly signed		
9	Any other		

Dated signature with seal